

**THE CORPORATION OF THE  
VILLAGE OF HAZELTON**

The Minutes of the Regular Meeting of the Council of the Corporation of the Village of Hazelton held on May 17, 2016, in the Council Chambers at 4265 Government Street, Hazelton, BC.

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**PRESENT:**

**Mayor:** Alice Maitland

**Councillors:** Charles Smith  
Shirley Muldon  
Wendy Blackstock

**Staff:** Tanalee Hesse, Chief Administrative Officer  
Dominique Melanson, Administrative Assistant  
Kelsey Green, Finance & Administration Clerk

**1. CALL TO ORDER**

Mayor Maitland called the Regular Meeting of Council to order at 7:30 pm.

**2. APPROVAL OF THE AGENDA**

**2.1** MOVED by Councillor Muldon and SECONDED by Councillor Blackstock, THAT the Agenda be approved with the following additional late items:

**9.1** Hazelton District Public Library re: Financial Statements

**9.2** Regional District of Kitimat-Stikine re: Jaws of Life Renewal Program

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Minutes of the Regular Meeting – April 12, 2016**

MOVED by Councillor Blackstock and SECONDED by Councillor Muldon, THAT the Minutes of the Regular Meeting of Council held on April 12, 2016, be adopted.

**CARRIED**

**3.2 Minutes of the Special Meeting of Council – April 14, 2016**

MOVED by Councillor Smith and SECONDED by Councillor Muldon, THAT the Minutes of the Special Meeting of Council held on April 14, 2016 be adopted.

**CARRIED**

**4. PETITIONS AND DELEGATIONS**

**4.1 Eric Mah, Village of Hazelton Auditor** re: 2015 Audited Financial Statements

Mr. Mah reviewed the 2015 Audited Financial Statements and responded to questions.

**5. BUSINESS ARISING FROM THE MINUTES**

n/a.

**6. REPORTS AND RECOMMENDATIONS**

**6.1 2015 Audited Financial Statements**

MOVED by Councillor Blackstock and SECONDED by Councillor Smith, THAT the 2015 Audited Financial Statements for the Village of Hazelton, be received.

**CARRIED**

**6.2 Report from CAO, April 2016** re: Memorial Dedication Program Policy  
MOVED by Councillor Smith and SECONDED by Councillor Muldon, THAT the policy from the Chief Administrative Officer be received; AND THAT the report be referred back to staff for further review including:

- Specific costs of dedication items
- To clarify renewal options
- To include a map of locations available

**CARRIED**

**6.3 Report from CAO, April 2016** re: Development Procedures Bylaw  
MOVED by Councillor Smith and SECONDED by Councillor Blackstock, THAT the report from the Chief Administrative Officer be received.

**CARRIED**

**6.4 Report from CAO, April 2016** re: Records Management Retention and Disposal Bylaw  
MOVED by Councillor Muldon and SECONDED by Councillor Blackstock, THAT the report from the Chief Administrative Officer be received.

**CARRIED**

**6.5 Verbal Report from CAO** re: Sale of Surplus Equipment (Docks)  
The Chief Administrative Officer reported that five bids had been received and that the docks had been sold to the Navy League of Canada – Smithers Branch for a bid of \$6,051.08.

## **7. BYLAWS**

**7.1 Development Procedures Bylaw No. 481, 2016**  
MOVED by Councillor Smith and SECONDED by Councillor Muldon, THAT Development Procedures Bylaw No. 481, 2016, be read a FIRST, SECOND and THIRD time.

**CARRIED**

**7.2 Records Management Retention and Disposal Bylaw No. 482, 2016**  
MOVED by Councillor Muldon and SECONDED by Councillor Blackstock, THAT Records Management Retention and Disposal Bylaw No. 482, 2016, be read a FIRST, SECOND and THIRD time.

**CARRIED**

**7.3 2016 Fees and Charges Bylaw No. 483, 2016**  
MOVED by Councillor Blackstock and SECONDED by Councillor Muldon, THAT 2016 Fees and Charges Bylaw No. 483, 2016, be read a FIRST, SECOND and THIRD time.

**CARRIED**

## **8. CORRESPONDENCE**

MOVED by Councillor Marshall and SECONDED by Councillor Blackstock, THAT correspondence items 8.2-8.7, be received for information.

**CARRIED**

**8.1 Fergus Tomlin, Telkwa Museum Board Member** re: Letter of Support for Wetzin'kwa Community Grant Program Application  
MOVED by Councillor Smith and SECONDED by Councillor Muldon, THAT a letter of support be provided to the Telkwa Museum Society for its Wetzin'kwa Community Grant Program Application for equipment.

**CARRIED**

- 8.2 **Northern Health** re: Appropriate Use of the Emergency Department in New Hazelton
- 8.3 **Stephanie Smith, President, BC Government and Service Employees' Union** re: Concern about the Sale of Wine in Grocery Stores
- 8.4 **Shirley Bond, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour** re: BC Tourism
- 8.5 **British Columbia Emergency Health Services** re: Paramedicine Initiative
- 8.6 **Sparc BC** re: Access Awareness Day – June 4, 2016 – Building Accessibility/Creating Community
- 8.7 **Northern Health** re: Child Health Consultation Engagement Opportunity – May 31, 2016

**9. LATE ITEMS**

**9.1 Hazelton District Public Library re: Financial Statements**

MOVED by Councillor Smith and SECONDED by Councillor Blackstock, THAT the Financial Statements for the Library be received; AND THAT the Chief Administrative Officer be requested to report back on the Village's support of the library and the current agreement for housing the museum.

**CARRIED**

**9.2 Jaws of Life Agreement**

MOVED by Councillor Smith and SECONDED by Councillor Muldon, THAT the Jaws of Life Program renewal be approved; AND THAT the Mayor and CAO be authorized to sign the agreement.

**CARRIED**

**10. COUNCIL REPORTS**

**10.1** Mayor Maitland provided an update about a meeting with RCMP staff Sargent Antonio Hernandez. Hernandez is drafting the annual letter of (LOE) and is looking for input on areas of concern. Sargent Hernandez will attend a Council meeting at a later date to discuss policy issues.

**10.2** Councillor Smith provided an update on the recycling meeting he attended at the District of New Hazelton. Discussion ensued regarding the Village implementing recycling in the future. It was agreed that the Regional District of Kitimat-Stikine would be invited to the Council Meeting in September to discuss recycling options in the Village.

**11. RESOLUTIONS FROM CLOSED MEETING**

**12. PUBLIC QUESTION PERIOD**

**13. CLOSED COUNCIL MEETING**

MOVED by Councillor Muldon and SECONDED by Councillor Blackstock, THAT the meeting be closed to the Public to consider matters relative to section 90 (1) (b), (c), (d), (e) and (i) of the *Community Charter*.

**CARRIED**

**14. ADJOURNMENT**

MOVED by Councillor Muldon and SECONDED by Councillor Blackstock, THAT the Regular Meeting of Council be adjourned at 8:45 pm.

**CARRIED**

**CERTIFIED CORRECT:**



Tanalee Hesse  
Chief Administrative Officer



Alice Maitland  
Mayor