

# VILLAGE OF HAZELTON 2017 ANNUAL REPORT

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Corporation of the  
**VILLAGE OF HAZELTON**  
*Office of the Mayor*

P.O. Box 40  
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June 2018

To the Residents of the Village of Hazelton:

I am pleased to present the Village of Hazelton Annual Report for 2017. This report provides an update on Village services and operations for the year.

2017 was an active year as we continued to work on our strategic priorities to identify the Village's projects for the upcoming years ahead.

Council continues to focus on building a sustainable community with realistic service levels and to look for opportunities to encourage growth in the economy.

Thank you for taking the time to read this report, your comments and suggestions are appreciated.

Yours truly,

A handwritten signature in black ink, appearing to read 'Alice Maitland'. The signature is fluid and cursive.

Alice Maitland  
Mayor



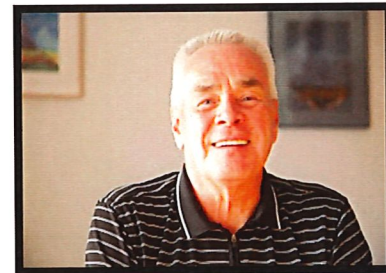
**Mayor Alice Maitland**

Regional District of Kitimat-Stikine – Board of Directors and Regional Hospital District  
Tourism, Transit and Jaws of Life Committee  
Northern Development Initiatives Trust Regional Advisory Committee/Mayor’s Group  
Emergency Executive Committee  
Hazelton/Gitanmaax Water and Sanitary Sewer Committee  
Municipal Insurance Association  
Municipal Finance Authority  
RCMP Liaison  
External Communications Liaison



**Councillor Charles (Buddy) Smith**

Skeena Ice Arena Association – Board of Directors  
Hazelton/Gitanmaax Water and Sanitary Sewer Committee  
Wrinch Memorial Foundation Committee



**Councillor Shirley Muldon**

Upper Skeena Development Centre



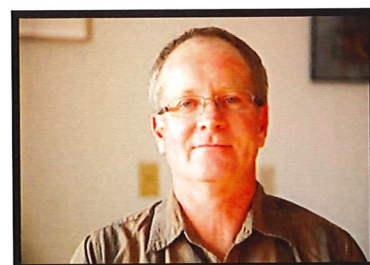
**Councillor Wendy Blackstock**

Hazelton District Public Library



**Councillor Nick Marshall**

Hazelton/Gitanmaax Fire Protection Services Committee



## **Annual Report Progress**

The *Community Charter* and the *Local Government Act* are the pieces of legislation by which local governments obtain their authority to create bylaws, collect taxes, conduct elections and perform services for their citizens. This legislation also requires that municipalities develop annual reports as a means of informing the public on the activities and functions that are achieved throughout the year. Municipalities are also required to identify objectives, strategies and measures to report on the effectiveness and efficiency of municipal programs.

As these objectives, strategies and measures are refined and reporting practices are improved over the years, a comprehensive picture of municipal operations will be available to the public, funding agencies, partners and any other organization that seeks information.

The information contained in this year's Annual report depicts the comprehensive progress report for the year 2017 and includes objectives for 2018.

## **DECLARATIONS OF DISQUALIFICATIONS FOR 2017**

The Village of Hazelton has had no disqualifications of a Council member or former Council member under s.111 of the *Community Charter*.

## Community Profile

Dating back to 1866, Hazelton remains one of the oldest settlements in British Columbia. Hazelton's rich and vibrant history goes back thousands of years, and is expressed through the 'Ksan Historical Village and Museum. Hazelton was also the gateway to the Omineca Gold Rush and many remnants of that history remain.

The modern Village of Hazelton has a population of 270 residents and is located at the fork of the Skeena and Bulkley Rivers on the most northern point of Highway 16. The Village is part of the collective area of the "the Hazeltons", encompassing two municipalities, several first nation communities and rural areas with an estimated population of over 6000 people.

Tourism and the service sector have replaced forestry and other resource industries as the main economic drivers within the Village. Yet, many people choose to live in the Village while working elsewhere in the region. This speaks to the uniqueness and vibrancy of this long established community.

The Village remains a unique and beautiful place to live and to visit and continues to explore ways to attract visitors and new residents to the area.

## **Administration**

Administration for the Village is led by the Chief Administrative Officer and supported by the Deputy Finance Officer and Deputy Corporate Officer. The Administration team is responsible for putting into action the decisions of Council and managing the day-to-day operations of the Village.

The operational areas of responsibility include support of Council, financial management, personnel management, corporate administration, management of public works and directing capital projects. In addition, the Administration team provides recommendations to Council and completes all reporting to outside agencies and the public.



## PLANNING & DEVELOPMENT

### Hazelton Pioneer Museum

The Hazelton Pioneer Museum received a Canada 150 Grant from the BC Museums Association to do some renovations to the Museum. These renovations allowed for improvements to the exhibit space, updated lighting and added a break room for volunteers that is shared with the Library staff. The Hazelton Pioneer Museum is located in the Library and shares some resources with the Library.



### Bay Street Storm and Water Main Replacement

With a grant from the Province of BC under the Clean Water and Wastewater Fund, the Village was able to do some long-needed work on the storm and water mains on Bay Street.

The project, which commenced in the summer of 2017, focused on:

- Replacing a failed storm sewer main that runs under Bay Street
- Replacing a Village owned water pipe in the adjacent alley that has experienced leaks and:
- To ensure that storm works are in alignment with planned improvements to Field Street that will occur as a part of future works.



## COMMUNITY ENGAGEMENT

### Upper Skeena Recreation Centre – Heart of the Hazeltons

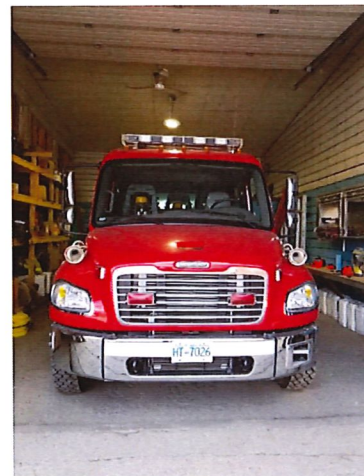
The Upper Skeena Recreation Centre project received \$16-million worth of funding from the federal and provincial governments in the winter of 2016. In the spring of 2017, construction of the Centre began with an estimated completion date of December 2018. The Owners' Committee worked very hard by collaborating with the surrounding communities to make our dream a reality. The Upper Skeena Recreation Centre will serve as the region's centre for activity. The new recreation centre will provide many years of sports and recreation, social activities, healthy living programming, and economic stimulation for the communities of the Upper Skeena region.

The work on the USRC will be completed in December of 2018. Fundraising activities are ongoing.



## PROTECTIVE SERVICES

The Village of Hazelton Volunteer Fire Department under the direction of the Fire Chief strives to increase the efficiency and effectiveness of firefighting resources. In addition, the Fire Department is responsible for annual commercial fire inspections. The Village Fire Department works cooperatively with the Gitanmaax Band to respond as an inter-jurisdictional fire service.





## EMERGENCY PREPAREDNESS

The Chief Administrative Officer serves as the Emergency Coordinator under the Village's Emergency Plan. Staff is required to participate in training and to be aware of the Emergency Plan.

Staff monitored water levels during the spring freshet and participated in regional emergency planning.

## PUBLIC WORKS/OPERATIONS

Public Works has the responsibility for monitoring and maintaining the Village water, sewer and solid waste systems. In addition, seasonal tasks such as grass cutting, park maintenance and snow removal services are carried out.



## ECONOMIC DEVELOPMENT & TOURISM

- **Tourism** – The Village continues to work in cooperation with New Hazelton and the Regional District of Kitimat-Stikine to work on local and regional tourism initiatives.
- **LovetheHazeltons** – Village staff have been working collaboratively with the District of New Hazelton and the surrounding area in promoting the “lovethehazeltons”, a website sponsored by Northern Development to showcase and promote local businesses.

♥ THE HAZELTONS

**THE CORPORATION OF THE VILLAGE OF HAZELTON**  
**Financial Statements**  
**December 31, 2017**

**THE CORPORATION OF THE VILLAGE OF HAZELTON  
COUNCIL - 2017**

**MAYOR**  
Alice Maitland

**COUNCILLORS**

Buddy Smith  
Nick Marshall  
Shirley Muldon  
Wendy Blackstock

**APPOINTED OFFICIALS - 2017**

Chief Administrative Officer

Tanalee Hesse



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## Management's Responsibility for the Financial Statements

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the consolidated financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Councillors are responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Council. The Councillors review internal financial statements on a regular basis and external audited financial statements yearly.

The external auditors, Carlyle Sheperd & Co., conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to management and Council of The Corporation of the Village of Hazelton and meet when required.



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Tanalee Hesse  
Chief Administrative Officer

April 17, 2018

**INDEPENDENT AUDITOR'S REPORT**

To the Mayor and Council  
Corporation of the Village of Hazelton

**Report on the Financial Statements**

We have audited the accompanying statement of financial position of the Corporation of the Village of Hazelton as at December 31, 2017 and the statements of operations, changes in net financial assets and cash flows for the year then ended and a summary of significant accounting policies.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal controls as management determines are necessary to enable the preparation of financial statements that are free of material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted the audit in accordance with Canadian generally accepted auditing standards. These standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures depend on the auditor's judgment, including the assessment of the risks of material misstatement, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate for the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence obtained is sufficient and appropriate to provide a basis for our audit opinion.

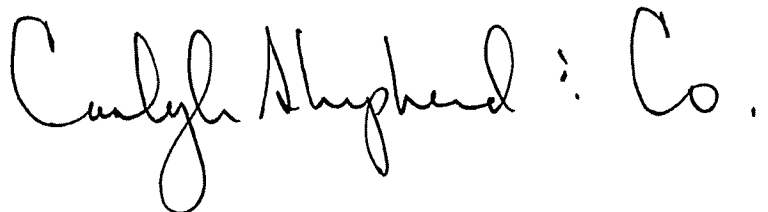
**Opinion**

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2017 and the results of its operations, changes in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

**Other Matters**

The financial statements of the Village for the year ended December 31, 2016 were audited by another auditor who expressed an unqualified opinion on those statements on May 10, 2017.

Terrace, BC  
April 17, 2018



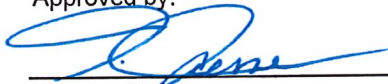


THE CORPORATION OF THE VILLAGE OF HAZELTON  
 STATEMENT OF FINANCIAL POSITION  
 As at December 31, 2017

	2017	2016 Restated
<b>Financial Assets</b>		
Cash and short-term investments (note 2)	\$ 1,142,898	\$ 1,053,996
Taxes receivable (note 3)	61,742	30,093
Accounts receivable (note 4)	115,690	76,505
	<u>1,320,330</u>	<u>1,160,594</u>
<b>Liabilities</b>		
Accounts payable and accruals (note 5)	76,956	32,442
Deferred revenue (note 6)	379,003	301,070
	<u>455,959</u>	<u>333,512</u>
<b>Net financial assets</b>	<u>864,371</u>	<u>827,082</u>
<b>Non-financial assets</b>		
Tangible capital assets (note 1 and Schedule 2)	4,712,936	4,799,354
Prepaid expenses	7,041	2,721
	<u>4,719,977</u>	<u>4,802,075</u>
<b>Village Position</b>	<u>5,584,348</u>	<u>5,629,157</u>
Village position consists of:		
Operating fund surplus	819,054	777,445
Capital Works Reserve Fund	52,358	52,358
Equity in tangible capital assets (note 7)	4,712,936	4,799,354
	<u>\$ 5,584,348</u>	<u>\$ 5,629,157</u>

Commitments and contingent liabilities (note 11)

Approved by:

  
 \_\_\_\_\_  
 Tanalee Hesse  
 Administrator

  
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 Alice Maitland  
 Mayor

THE CORPORATION OF THE VILLAGE OF HAZELTON  
 STATEMENT OF OPERATIONS  
 For the Year Ended December 31, 2017

	2017	Budget	2016 Restated
<b>Revenues</b>			
Taxes for municipal purposes (note 8)	\$ 289,460	\$ 259,000	\$ 270,419
Government Grants and transfers (note 9)	634,590	920,000	495,945
User fees and sale of goods and services	277,786	214,000	209,980
Investment	8,219	5,000	3,952
Other	29,182	32,000	6,302
	<u>1,239,237</u>	<u>1,430,000</u>	<u>986,598</u>
<b>Expenses</b>			
General government services	298,635	318,000	307,419
Public works and transportation	242,890	238,000	173,365
Protective services	21,416	32,000	26,163
Waste management	81,588	87,000	74,614
Development services	139,479	90,000	77,396
Recreation and cultural services	77,797	25,000	53,157
Water operations	66,476	76,500	58,656
Sewer operations	110,821	97,500	86,179
Amortization of tangible capital assets	244,944	240,000	238,103
	<u>1,284,046</u>	<u>1,204,000</u>	<u>1,095,052</u>
<b>Revenues over expenses</b>	(44,809)	226,000	(108,454)
<b>Opening Position (note 10)</b>	<u>5,629,157</u>	<u>5,629,157</u>	<u>5,737,611</u>
<b>Closing Position</b>	<u>\$ 5,584,348</u>	<u>\$ 5,855,157</u>	<u>\$ 5,629,157</u>

THE CORPORATION OF THE VILLAGE OF HAZELTON  
 STATEMENT OF CHANGES IN NET FINANCIAL ASSETS  
 For the Year Ended December 31, 2017

	2017	Budget	2016
			Restated
Revenues over expenses	\$ (44,809)	\$ 226,000	\$ (108,454)
Acquisition of tangible capital assets	(158,526)	(442,000)	(107,230)
Amortization of tangible capital assets	244,944	240,000	238,103
Prepaid expenses	(4,320)	(5,000)	6,299
<b>Increase (decrease) in net financial assets</b>	<b>37,289</b>	<b>19,000</b>	<b>28,718</b>
<b>Net financial assets - beginning of year</b>	<b>827,082</b>	<b>827,082</b>	<b>798,364</b>
<b>Net financial assets - end of year</b>	<b>\$ 864,371</b>	<b>\$ 846,082</b>	<b>\$ 827,082</b>



**THE CORPORATION OF THE VILLAGE OF HAZELTON**  
**STATEMENT OF CASH FLOWS**  
**For the Year Ended December 31, 2017**

	2017	2016
		Restated
<b>Operating transactions</b>		
Revenue over expenses	\$ (44,809)	\$ (108,454)
Amortization	244,944	238,103
Accounts payable and accruals	44,514	(18,881)
Deferred revenue	77,933	4,761
Accounts receivable	(70,834)	(11,115)
Prepaid expenses	(4,320)	6,299
	<u>247,428</u>	<u>110,713</u>
 <b>Capital transactions</b>		
Acquisition of tangible capital assets	(158,526)	(107,230)
 <b>Increase (decrease) in cash position</b>	 88,902	 3,483
<b>Cash and short term investments - beginning of year</b>	<b>1,053,996</b>	<b>1,050,513</b>
<b>Cash and short term investments - end of year</b>	<b>\$ 1,142,898</b>	<b>\$ 1,053,996</b>

**THE CORPORATION OF THE VILLAGE OF HAZELTON**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2017**

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The THE CORPORATION OF THE VILLAGE OF HAZELTON (the "Village") is a municipality in the Province of British Columbia and operates under the provisions of the Local Government Act and the Community Charter of British Columbia. The Village provides municipal services such as public works, protective services, planning, parks, recreation and other general government services to the residents of the Village.

**1. Significant Accounting Policies:**

**a) Basis of presentation:**

The financial statements of the Village are prepared by management in accordance with Canadian generally accepted accounting principals for local governments as prescribed by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada.

The financial statements reflect the assets, liabilities, revenues and expenses of the Village's activities and funds. The Village does not control any external entities and accordingly no entities have been consolidated into the financial statements.

**b) Revenue recognition**

The Village follows the accrual method of accounting for revenues and expenses. Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. Expenses are accounted for in the period the goods and services are acquired and a liability is incurred or transfers are due.

**Taxation**

Annual levies for non-optional municipal services and general administrative services are recorded as taxes for municipal services in the year they are levied. Levies imposed by other taxing authorities are not included as taxes for municipal purposes. Through the British Columbia Assessment appeal process, taxes may be adjusted by way of supplementary roll adjustments. The affects of these adjustments on taxes levied are recognized at the time they are awarded.

**Government Grants and Transfers**

Government grants and transfers without stipulations restricting their use are recognized in the financial statements as revenue in the period in which the events giving rise to the transfer occur, providing the transfers are authorized, eligibility criteria have been met and the reasonable estimates of the amounts can be made. Government transfers with stipulations restricting their use and that give rise to an obligation that meets the definition of a liability are recorded as deferred revenue until settlement of the liability has occurred.

**THE CORPORATION OF THE VILLAGE OF HAZELTON**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2017**

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**1. Significant Accounting Policies (continued):**

**b) Revenue recognition (continued)**

**Investment and Other**

Revenue from the sale of services or user fees is recognized when the service or product is rendered by the Village. Revenue from property rentals is recognized as revenue in the period in which the property is occupied by the tenant or in accordance with the lease agreement. Investment income is recognized when earned.

**c) Investments**

Investments are recorded at cost, except for investments in the Municipal Finance Authority of British Columbia pooled investments, which are carried at market value. When, in the opinion of management, there is a permanent decline in value, investments are written down to their net realizable value.

**d) Tangible capital assets**

Tangible capital assets, comprised of capital assets and capital work-in-progress, are recorded at cost less accumulated amortization and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life of the asset commencing the year the asset is put into service. Donated tangible capital assets are reported at fair value at the time of donation. Estimated useful lives are as follows:

Buildings	40 years
Furniture, equipment and automotive	5-20 years
Roads and Engineered structures	50 years

**e) Deferred revenue:**

Deferred revenue includes grants, contributions and other amounts received from third parties pursuant to legislation, regulation and agreement which may only be used in certain programs, in the completion of specific work, or for the purchase of tangible capital assets. Revenue is recognized in the period when the related expenses are incurred, services performed, or the tangible capital assets are acquired, thereby extinguishing the related liability.

**f) Fund accounting**

The operating fund, consisting of the general, water, and sewer operating funds comprises the operating costs of the services provided by the Village.

The Capital Works Reserve Fund was established to hold assets for specific future purposes as approved by Council. Allowable transfers to and from the Fund is defined in the reserve fund establishment bylaw.



**THE CORPORATION OF THE VILLAGE OF HAZELTON**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2017**

**1. Significant Accounting Policies (continued):**  
**g) Segmented Information**

The Village is a municipal government that provides a wide range of services to its residents and taxpayers. The District operations and activities are organized and reported by segments in Schedule 1. Property taxation revenue which funds many of the operations is not allocated to a specific segment and is reported as unallocated.

**Protective Services**

Protective services includes fire protection, first responders and emergency planning and management.

**Recreation and Cultural Services**

The Village operates and maintains the library, parks, trails, open spaces and leisure services.

**Public Works and Transportation Services**

The Public Works department provides transportation services including street maintenance, snow removal, building maintenance, street lighting, fleet maintenance, and storm sewers.

**Development Services**

Economic development activities including planning and land management, as well as revenues and related expenditures from commercial services are reported in this segment.

**General Government Services**

General government operations include legislative services, general administration, finance and information technology functions.

**Waste Management**

Waste management services are provided by the Public Works department and include the collection and treatment/disposal of solid waste, yard waste and recyclables.

**Water Operations**

This segment includes all operating activities related to pumping, testing and distributing water throughout the Village and operates under the Public Works Department.

**Sewer Operations**

This segment includes all operating activities related to collection and treatment of wastewater throughout the Village and operates under the Public Works Department.

**h) Non-financial assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They are not intended for sale in the ordinary course of operations.

**THE CORPORATION OF THE VILLAGE OF HAZELTON**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2017**

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**1. Significant Accounting Policies (continued):**

**i) Use of estimates**

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. It is reasonably possible that circumstances may arise that cause actual results to differ from management estimates, however, management does not believe it is likely that such differences will materially affect the Village's financial position. Adjustments, if any, will be reflected in operations in the period of settlement.

**j) Financial instruments**

The District's financial instruments consist of cash and short-term investments, accounts receivable, accounts payable and accruals. Unless otherwise indicated, it is management's opinion that the Village is not exposed to any significant interest, credit, or currency risks arising from these financial instruments.

**k) Employee future benefits**

The Village and its employees make contributions to the Municipal Pension Plan, and the employees accrue benefits under this plan based on service. The Village's contributions are expensed as incurred.

**l) Contaminated sites**

Contaminated sites are a result of contamination being introduced into air, soil, water, or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when all of the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the Village is directly responsible or accepts responsibility.
- a reasonable estimate of the amount can be made

Management has not identified any contaminated sites at this time and therefore no liability is recognized in these financial statements.

THE CORPORATION OF THE VILLAGE OF HAZELTON  
Notes to the Financial Statements  
For the Year Ended December 31, 2017

2. Cash and short-term investments

Cash and short-term investments are comprised of cash on deposit and investments as follows:

	2017	2016
Cash	\$ 571,647	\$ 488,255
MFA deposits	571,251	565,741
	\$ 1,142,898	\$ 1,053,996

3. Taxes Receivable

	2017	2016
Current	\$ 43,958	\$ 15,457
Arrears	17,784	12,973
Tax sales receivable	-	1,663
	\$ 61,742	\$ 30,093

4. Accounts receivable

	2017	2016
Government grants	\$ 83,580	\$ 53,180
Other receivables	32,110	23,325
	\$ 115,690	\$ 76,505

5. Accounts payable and accruals

	2017	2016
Trade accounts payable and accruals	\$ 38,050	\$ 15,122
Other government agencies	12,884	10,055
Accrued salary, wages and employee benefits	26,022	7,265
	\$ 76,956	\$ 32,442

6. Deferred revenue

	2017	2016
Federal Gas Tax - Community Works Fund	\$ 359,930	\$ 295,882
Loving the Hazeltons	3,460	3,918
Library capital grant	14,298	-
Other	1,315	1,270
	\$ 379,003	\$ 301,070



**THE CORPORATION OF THE VILLAGE OF HAZELTON**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2017**

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**7 Equity in tangible capital assets**

Equity in tangible capital assets represents the net book value of total capital assets less long term obligations assumed to acquire those assets. The change in equity in tangible capital assets is as follows:

	2017	2016
Opening balance	\$ 4,799,354	\$ 4,930,227
Tangible capital assets purchased through operations	158,526	107,230
Amortization	(244,944)	(238,103)
Closing balance	\$ 4,712,936	\$ 4,799,354

**8 Taxes for municipal purposes**

	2017	2016
Taxes collected:		
Property taxes	\$ 168,222	\$ 154,310
Frontage assessments	64,350	61,500
Grants in lieu of taxes	48,160	50,963
Penalties and interest on taxes	8,728	3,646
	\$ 289,460	\$ 270,419

**9 Government grants and transfers**

	2017	2016
Unconditional grant	\$ 416,447	\$ 412,474
Community Works Fund	-	63,890
BC Museums Association	34,702	-
NDIT	16,813	-
UBCM	27,827	-
Federal / Provincial capital grant	131,577	-
Regional District of Kitimat-Stikine	7,000	7,000
Other	224	12,581
	\$ 634,590	\$ 495,945

**THE CORPORATION OF THE VILLAGE OF HAZELTON**  
**Notes to the Financial Statements**  
**For the Year Ended December 31, 2017**

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**10 Opening Village Position restatement**

The 2016 opening position for the Village has been restated to record grants previously received from the Regional District of Kitimat-Stikine for fire-fighting assistance and trail maintenance as surplus instead of deferred revenue. The increase in the 2016 opening position was \$35,439. The 2016 Government grants and transfers were also increased by \$7,000 to recognize the Regional District's contribution in that year.

**11 Commitments and contingencies**

Third party claims

There are no known claims against the Village at the year-end.

Pension Plan

The Village and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trustee pension plan. The board of trustees, representing plan members and employers, are responsible for administering the plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2016, the Plan has about 193,000 active members and approximately 85,000 retired members. Active members include approximately 38,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate is then adjusted to the extent there is amortization of any funding deficit.

The most recent valuation of the Municipal Pension Plan as at December 31, 2016 indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis. The next valuation will be as at December 31, 2018 with the results available in 2019

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets, and cost to the individual employers participating in the Plan.

Schedule 1

Village of Hazelton  
 Schedule of Segmented Revenues and Expenses  
 For the Year Ended December 31, 2017

	General Government Services	Public Works and Transportation	Protective Services	Waste Management	Development Services	Recreation and			Sewer Operations	Unallocated	2017	Budget	2016
						Cultural Services	Water Operations	Water Operations					
<b>Revenues</b>													
Net taxes available for municipal purposes	289,460	-	-	-	-	-	-	-	-	-	289,460	259,000	270,419
Government grants and transfers	416,671	-	7,000	-	44,640	34,702	-	-	131,577	-	634,590	920,000	495,945
User fees and sale of goods and services	683	-	-	53,915	88,200	-	60,679	74,309	-	-	277,786	214,000	209,980
Investment income	8,219	-	-	-	-	-	-	-	-	-	8,219	5,000	3,952
Other revenue	7,482	21,700	-	-	-	-	-	-	-	-	29,182	32,000	6,302
	<b>722,515</b>	<b>21,700</b>	<b>7,000</b>	<b>53,915</b>	<b>132,840</b>	<b>34,702</b>	<b>60,679</b>	<b>74,309</b>	<b>131,577</b>	<b>1,239,237</b>	<b>1,430,000</b>	<b>986,598</b>	
<b>Expenses</b>													
Grants in aid	-	-	1,038	-	99,700	-	-	-	-	-	100,738	14,000	13,600
Materials, services and supplies	66,924	97,894	17,632	11,558	39,779	60,034	10,489	54,835	-	-	359,145	344,200	303,329
Professional services	13,645	-	-	-	-	-	-	-	-	-	13,645	30,000	25,139
Salaries, wages and benefits	181,244	142,766	1,300	70,030	-	17,763	55,987	55,986	-	-	525,076	515,800	453,292
Travel and training	36,822	2,230	1,446	-	-	-	-	-	-	-	40,498	60,000	61,589
Amortization	-	-	-	-	-	-	-	-	-	244,944	244,944	240,000	238,103
	<b>298,635</b>	<b>242,890</b>	<b>21,416</b>	<b>81,588</b>	<b>139,479</b>	<b>77,797</b>	<b>66,476</b>	<b>110,821</b>	<b>244,944</b>	<b>1,284,046</b>	<b>1,204,000</b>	<b>1,095,052</b>	
<b>Excess (deficiency) of revenues over expenses</b>	<b>423,880</b>	<b>(221,190)</b>	<b>(14,416)</b>	<b>(27,673)</b>	<b>(6,639)</b>	<b>(43,095)</b>	<b>(5,797)</b>	<b>(36,512)</b>	<b>(113,367)</b>	<b>(44,809)</b>	<b>226,000</b>	<b>(108,454)</b>	

Schedule 2

Village of Hazelton  
 Schedule of Tangible Capital Assets  
 For the Year Ended December 31, 2017

	Land and Parks	Buildings	Furniture, equipment and automotive	Roads and Engineered structures	Water Infrastructure	Sewer Infrastructure	2017		2016	
							Total	Total	Total	Total
<b>Cost</b>										
Opening Balance	536,183	1,116,974	893,904	2,862,902	2,265,379	1,929,542	9,604,884	9,604,884	9,497,654	
Additions	-	-	-	158,526	-	-	158,526	158,526	121,094	
Disposals	-	(10,317)	(97,644)	(572)	-	-	(108,533)	(108,533)	-13,864	
Closing balance	536,183	1,106,657	796,260	3,020,856	2,265,379	1,929,542	9,654,877	9,654,877	9,604,884	
<b>Accumulated Amortization</b>										
Opening Balance	-	676,440	565,737	1,135,586	1,301,263	1,126,504	4,805,530	4,805,530	4,567,427	
Amortization	-	34,808	55,210	64,127	46,644	44,155	244,944	244,944	238,103	
Disposals	-	-10,317	-97,644	-572	-	-	-108,533	-108,533	-	
Closing balance	-	700,931	523,303	1,199,141	1,347,907	1,170,659	4,941,941	4,941,941	4,805,530	
<b>Net book value, December 31, 2017</b>	536,183	405,726	272,957	1,821,715	917,472	758,883	4,712,936	4,712,936		
<b>Net book value, December 31, 2016</b>	536,183	440,534	328,167	1,727,316	964,116	803,038	4,799,354	4,799,354		

## Village of Hazelton

### Permissive Tax Exemption Information

All exemption figures are based on "2017 Tax Rates Bylaw No. 486, 2017" and "2016 to 2020 Permissive Tax Exemption Bylaw No. 477, 2015" in accordance with Section 224 of the Community Charter.

#### Property & Description

Folio: 00059.000

Owner: Governing Council of the Salvation Army

Civic: 1680 Omineca Street

Legal address: Block 54, Plan PRP543, Cassiar Land District, Assigned Lot 8, Townsite of Hazelton

IR#1 (PID: 014-896-885)

Use of Property: Food Bank

Yr	Class	Description	Assessed Value	Total Taxable Value	VOH Rate	Municipal Tax
2017	6	Business	23,500.00	23,500.00	21.7763	511.74
				Total Exemption:		\$ 511.74

#### Property & Description

Folio: 00302.000

Owner: Skeena Ice Arena Association

Civic: 2755 Highway 62

Legal Address: Block 3, Plan PRP6613, District Lot 105, Cassiar Land District, Except Plan 12542

(PID:009-877-690)

Use of Property: Recreation Centre

yr	Class	Description	Assessed Value	Total Taxable Value	VOH Rate	Municipal Tax
2017	6	Business	414,200.00	414,200.00	21.7763	9,019.74
				Total Exemption:		\$ 9,019.74

**TOTAL PERMISSIVE EXEMPTIONS FOR 2017: \$ 9,531.48**



# CORPORATION OF THE VILLAGE OF HAZELTON

## BYLAW NO. 477, 2015

A bylaw to exempt from taxation certain lands and improvements within the municipality

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WHEREAS the *Community Charter* provides for the exemption from taxation of certain properties for the ensuing years;

AND WHEREAS it has been deemed necessary and expedient to exempt from the municipal portion of taxation, certain properties for the years 2016 to 2020;

NOW THEREFORE, the Municipal Council of the Village of Hazelton, in open meeting assembled, enacts as follows:

1. The properties or portions of properties described in Schedule "A" of this bylaw shall be exempt from taxation for the years 2016 to 2020.
2. This bylaw may be cited for all purposes as the "2016 to 2020 Permissive Tax Exemption Bylaw No. 477, 2015".

READ A FIRST TIME THIS 20<sup>th</sup> DAY OF OCTOBER, 2015.

READ A SECOND TIME THIS 20<sup>th</sup> DAY OF OCTOBER, 2015.

READ A THIRD TIME THIS 20<sup>th</sup> DAY OF OCTOBER, 2015.

RECONSIDERED AND FINALLY ADOPTED THIS 29<sup>th</sup> DAY OF OCTOBER, 2015

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER

# **CORPORATION OF THE VILLAGE OF HAZELTON**

## **BYLAW NO. 477, 2015**

### **SCHEDULE "A"**

- 1.** All land and improvements on Block 54, Plan 543, Cassiar Land District, ASSIGNED LOT 8 TOWNSITE OF HAZELTON IR #1 (PID 014-896-885) located at 1680 Omineca Street and owned by the Governing Council Salvation Army in Canada (Folio 59.000).
- 2.** All land and improvements on Block 3, Plan 6613, District Lot 105, Cassiar Land District, Except Plan 12542 (PID 009-877-690) located at 2755 Highway 62 and owned by the Skeena Ice Arena Association (Folio 302.000).