

**THE CORPORATION OF THE
VILLAGE OF HAZELTON**

The Minutes of the Regular Meeting of the Council of the Corporation of the Village of Hazelton held on November 21, 2017, in the Council Chambers at 4265 Government Street, Hazelton, BC.

PRESENT:

Mayor: Alice Maitland

Councillors: Shirley Muldon
Wendy Blackstock
Charles Smith
Nick Marshall

Staff: Tanalee Hesse, Chief Administrative Officer
Dominique Melanson, Deputy Corporate Officer
Kelsey Green, Deputy Finance Officer

1. CALL TO ORDER

Mayor Maitland called the Regular Meeting of Council to order at 7:30 pm.

2. APPROVAL OF THE AGENDA

2.1 MOVED by Councillor Marshall and SECONDED by Councillor Smith, THAT the Agenda be approved with addition of the following:
- 2018 COFI Convention April 4-6, 2018 as item 8.1

CARRIED

3. ADOPTION OF MINUTES

3.1 Minutes of the Regular Meeting – October 24, 2017

MOVED by Councillor Muldon and SECONDED by Councillor Blackstock, THAT the Minutes of the Regular Meeting of Council held on October 24, 2017 be adopted.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

5. REPORTS AND RECOMMENDATIONS

5.1 2018 COUNCIL APPOINTMENTS

5.1.1 Appointment to the Regional District of Kitimat-Stikine Board

MOVED by Councillor Marshall and SECONDED by Councillor Muldon, THAT Mayor Maitland be appointed as the Village's representative to the Regional District of Kitimat-Stikine Board for 2018 and Councillor Blackstock be appointed as the Alternate.

CARRIED

5.1.2 Appointment of Municipal Auditor for 2017 and 2018

MOVED by Councillor Muldon and SECONDED by Councillor Blackstock, THAT Carlyle Shepherd be appointed as the Municipal Auditor for the Village of Hazelton for 2017 and 2018.

CARRIED

5.1.3 Appointment of Fire Chief

MOVED by Councillor Marshall and SECONDED by Councillor Muldon, THAT Billy Maitland be appointed Fire Chief for the Village of Hazelton.

CARRIED

5.1.4 Appointment of Council Committees

MOVED by Councillor Marshall and SECONDED by Councillor Smith, THAT the following appointments to Committees and Boards be approved as follows:

Acting Mayor:	January – March	Councillor Marshall
	April – June	Councillor Muldon
	July - September	Councillor Smith
	October - December	Councillor Blackstock

COMMITTEES & BOARDS:

Emergency Executive Committee:	CAO/Mayor Maitland Alternate: Councillor Marshall
Hazelton-Gitanmaax Water and Sanitary Sewer Committee:	Mayor Maitland & Councillor Smith
Hazelton-Gitanmaax Fire Protection Services Committee:	Councillor Marshall Liaison(s): CAO/ Fire Chief
Board of Variance:	Joe Francis, Todd Kappel and vacant
Municipal Insurance Association Representative:	Mayor Maitland *Alternate: Councillor Blackstock
Municipal Finance Authority Representative:	Mayor Maitland *Alternate: Councillor Marshall
RCMP (New Hazelton Detachment) Liaison:	Mayor Maitland or Councillor Muldon
External Communications Liaison:	Mayor Maitland or Councillor Smith
Old Hazelton Image Committee:	Councillor Smith – Chair
<u>EXTERNAL APPOINTMENTS:</u>	
Regional District of Kitimat-Stikine: Board of Directors/Regional Hospital District	Mayor Maitland *Alternate: Councillor Blackstock
Heritage Advisory Commission	CAO
Tourism, Transit & Jaws of Life Committee	Mayor Maitland
Hazelton District Public Library:	Councillor Blackstock
Skeena Ice Arena Association: Board of Directors	Councillor Smith Alternate: Councillor Muldon
Upper Skeena Development Centre:	Councillor Muldon
Wrinch Memorial Foundation:	Councillor Smith
Community Health Advisory Committee:	Councillor Muldon
Northern Development Initiatives Trust Regional Advisory Committee/Mayors' Group:	Mayor Maitland

CARRIED

5.2 2018 Council Meeting Schedule

MOVED by Councillor Smith and SECONDED by Councillor Muldon, THAT the 2018 Council Meeting Schedule be approved and made available to the public.

CARRIED

5.3 December Office Closure

MOVED by Councillor Marshall and SECONDED by Councillor Muldon, THAT the Village Office be closed from December 27-29, 2017.

CARRIED

5.4 Signing Authorities – Royal Bank of Canada

MOVED by Councillor Smith and SECONDED by Councillor Muldon, THAT the Deputy Finance Officer and the Deputy Corporate Officer be added to the Signing Authorities for the Royal Bank of Canada.

CARRIED

5.5 Budget Process Timeline

MOVED by Councillor Marshall and SECONDED by Councillor Blackstock, THAT the Budget Process Timeline for 2018, be received for information.

CARRIED

6. BYLAWS

6.1 Fees and Charges Bylaw No. 487, 2017

MOVED by Councillor Marshall and SECONDED by Councillor Muldon, THAT Fees and Charges Bylaw No. 487, 2017 be adopted.

CARRIED

7. CORRESPONDENCE

7.1 BC Natural Resources Forum January 16-18, 2018

MOVED by Councillor Marshall and SECONDED by Councillor Blackstock, THAT the BC Natural Resources Forum notice be received for information.

CARRIED

7.2 LOGS Gift of Literacy re: The Gift of Literacy Project

MOVED by Councillor Muldon and SECONDED by Councillor Blackstock, THAT the LOGS, Gift of Literacy Project be received for information.

CARRIED

8. LATE ITEMS

8.1 2018 COFI Convention April 4-6, 2018

MOVED by Councillor Marshall and Seconded by Councillor Muldon, THAT Mayor Maitland be registered for the 2018 COFI Convention April 4-6, 2018 and travel expenses approved.

CARRIED

9. COUNCIL REPORTS

10. RESOLUTIONS FROM CLOSED MEETING

11. CLOSED COUNCIL MEETING

MOVED by Councillor Muldon and SECONDED by Councillor Blackstock, THAT the meeting be closed to the Public to consider matters relative to section 90 (1) (c) of the *Community Charter*.

CARRIED

12. ADJOURNMENT

MOVED by Councillor Muldon and SECONDED by Councillor Blackstock, THAT the Regular Meeting of Council be adjourned at 8:05 pm.

CARRIED

CERTIFIED CORRECT:



Tanalee Hesse
Chief Administrative Officer



Alice Maitland
Mayor