

**THE CORPORATION OF THE  
VILLAGE OF HAZELTON**

The Minutes of the Regular Meeting of the Council of the Corporation of the Village of Hazelton held on June 14, 2016, in the Council Chambers at 4265 Government Street, Hazelton, BC.

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**PRESENT:**

**Mayor:** Alice Maitland

**Councillors:** Charles Smith  
Shirley Muldon  
Wendy Blackstock  
Nick Marshall

**Staff:** Tanalee Hesse, Chief Administrative Officer  
Dominique Melanson, Administrative Assistant  
Kelsey Green, Finance & Administration Clerk

**1. CALL TO ORDER**

Mayor Maitland called the Regular Meeting of Council to order at 7:30 pm.

**2. APPROVAL OF THE AGENDA**

**2.1** MOVED by Councillor Muldon and SECONDED by Councillor Marshall, THAT the Agenda be approved.

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Minutes of the Regular Meeting – May 17, 2016**

MOVED by Councillor Smith and SECONDED by Councillor Muldon, THAT the Minutes of the Regular Meeting of Council held on May 17, 2016, be adopted.

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES**

n/a.

**5. REPORTS AND RECOMMENDATIONS**

**5.1 Village of Hazelton 2015 Annual Report**

MOVED by Councillor Marshall and SECONDED by Councillor Smith, THAT the Village of Hazelton 2015 Annual Report, be received.

**CARRIED**

**5.2 Report from CAO, Dated June 7, 2016 re: Village Works Yard/Inlander Hotel Retaining Wall**

MOVED by Councillor Marshall and SECONDED by Councillor Muldon, THAT the report from the Chief Administrative Officer, be received; AND THAT

WHEREAS Division 12 of Part 3 of the *Community Charter* (the "Charter") authorizes Council to impose a remedial action requirement on the owner or occupier of the land on which a building or other structure, an erection of any kind, or a similar matter or thing is located including a requirement to deal with it in accordance with the directions of Council or a person authorized by Council where Council considers the

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building or other structure, an erection of any kind, or a similar matter or thing is in or creates an unsafe condition;

AND WHEREAS Inlander Hotel (2003) Ltd. is the registered owner (the "Owner") of land with the civic address 4265 Field Street, Hazelton BC and legally described as PID: 014-303-612, [Lot 45, Townsite of Hazelton, Cassiar District Plan 543] ("Lot 45");

AND WHEREAS Inlander Hotel (2003) Ltd. is the registered owner (the "Owner") of land with the civic address 4265 Field Street, Hazelton, BC and legally described as PID:014-303-621, Lot 46, Townsite of Hazelton, Cassiar Land District Plan 543, ("Lot 46");

AND WHEREAS Cheryl Ann Patterson is the registered owner (the "Owner") of land with the civic address 4245 Field Street, Hazelton, BC and legally described as PID: 014-303-647, Lot 47, Townsite of Hazelton, Cassiar Land District Plan 543("Lot 47");

AND WHEREAS BC Hydro is an occupier of Lot 46 and Lot 47 (the "Occupier");

AND WHEREAS section 17 of the *Charter* provides that the authority of Council to require that something be done includes the authority to direct that, if a person subject to the requirement fails to take the required action, the Village may fulfill the requirement at the expense of the person;

NOW THEREFORE, the Council of the Village of Hazelton, in open meeting assembled, resolves as follows:

1. THAT Council hereby considers that the retaining wall structure located on the Properties (the "Retaining Wall") is in or creates an unsafe condition, within the meaning of section 73(2)(a) of the *Charter*, as a result of structural and geotechnical instability;
2. THAT Council hereby considers that the hydro pole erections located on the Properties (the "Hydro Poles") create an unsafe condition, within the meaning of section 73(2)(a) of the *Charter*, as a result of their proximity to the unstable Retaining Wall;
3. THAT Council hereby requires the Owners and the Occupier of the Properties to, no later than thirty (30) days after notice of this requirement under s. 77 of the *Charter* has been sent by the Village to the applicable Owners and Occupier:
  - a. Undertake and complete the remedial work required to ensure the safety and stability of the Retaining Wall in accordance with the measures and parameters identified in the report prepared by Opus DaytonKnight Consultants Ltd. dated April 10, 2015 (the "Remediation Plan") in respect of the Retaining Wall (the "Remedial Work"); and
  - b. Obtain certification in writing from a registered professional geotechnical engineer that the Remedial Work has been completed to their satisfaction in accordance with the Remediation Plan;

(collectively, the “Remedial Action Requirement”);

AND THAT the Village advise the Owners and the Occupier that they may request that Council reconsider the Remedial Action Requirement by providing the Village written notice within 14 days of the date on which notice under s. 77 of the *Charter* was sent to the applicable Owners and Occupier of the Property and that if any or all of the actions required by the Remedial Action Requirement are not completed by the date specified for compliance, the Village may take action in accordance with section 17 of the *Charter* and undertake any or all of the actions required by the Remedial Action Requirement without further notice to and at the expense of any or all of the Owners and the Occupier.

**CARRIED**

**5.3 Annual Statement of Financial Information (2015) Report**

MOVED by Councillor Marshall and SECONDED by Councillor Blackstock, THAT the Statement of Financial Information (SOFI) Report for 2015, be received.

**CARRIED**

**5.4 RCMP re: Letter of Expectation (LOE)**

MOVED by Councillor Muldon and SECONDED by Councillor Marshall, THAT the Letter of Expectation be received; AND THAT Mayor Maitland sign the Letter.

**CARRIED**

**6. BYLAWS**

**6.1 Development Procedures Bylaw No. 481, 2016**

MOVED by Councillor Muldon and SECONDED by Councillor Marshall, THAT Development Procedures Bylaw No. 481, 2016, be adopted.

**CARRIED**

**6.2 Records Management Retention and Disposal Bylaw No. 482, 2016**

MOVED by Councillor Smith and SECONDED by Councillor Marshall, THAT Records Management Retention and Disposal Bylaw No. 482, 2016, be adopted.

**CARRIED**

**6.3 2016 Fees and Charges Bylaw No. 483, 2016**

MOVED by Councillor Blackstock and SECONDED by Councillor Muldon, THAT 2016 Fees and Charges Bylaw No. 483, 2016, be adopted.

**CARRIED**

**6.4 2016 Tax Rates Amendment Bylaw No. 484, 2016**

MOVED by Councillor Marshall and SECONDED by Councillor Muldon, THAT 2016 Tax Rates Amendment Bylaw No. 484, 2016, be read a FIRST, SECOND, and THIRD time.

**CARRIED**

**7. CORRESPONDENCE**

MOVED by Councillor Blackstock and SECONDED by Councillor Marshall, THAT correspondence items 7.3-7.6, be received for information.

**CARRIED**

**7.1 Robyn Ellis-Morrison, District of New Hazelton re: Canada Day 2016**

Mayor Maitland will attend the Canada Day celebrations and will say a few words on behalf of the Village.

**7.2 Deirdra Oud, Skeena Watershed Conservation Coalition** re: 3D Wooden Model of the Skeena Watershed in Bastion Park  
Discussion ensued regarding the offer from SWCC for the wooden model and the Chief Administrative Officer was directed to contact the SWCC to discuss the offer.

**7.3 University of Northern British Columbia** re: Thank-You for the Donation of Two Bob Ewert Memorial Lecture and Dinner Tickets

**7.4 Christy Clark, Premier** re: 2016 UBCM Convention

**7.5 City of North Vancouver** re: Cigarette Butt Deposit Return Program

**7.6 Peter Fassbender, Minister of Community, Sport and Cultural Development and Minister Responsible for TransLink** re: 2016 UBCM Arrangements

**8. LATE ITEMS**

**9. COUNCIL REPORTS**

**10. RESOLUTIONS FROM CLOSED MEETING**

**11. PUBLIC QUESTION PERIOD**

**12. CLOSED COUNCIL MEETING**

MOVED by Councillor Marshall and SECONDED by Councillor Blackstock, THAT the meeting be closed to the Public to consider matters relative to section 90 (1) (c) and (d) of the *Community Charter*.

**CARRIED**

**13. ADJOURNMENT**

MOVED by Councillor Muldon and SECONDED by Councillor Smith, THAT the Regular Meeting of Council be adjourned at 8:23 pm.

**CARRIED**

**CERTIFIED CORRECT:**



Tanalee Hesse  
Chief Administrative Officer



Alice Maitland  
Mayor